



AMERICAN SURETY BONDS

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Bid Bond Request

Principal: _____

Bid Date: _____ Time: _____

Please submit the following items with your bid bond request:

- Job Cost Breakdown
- Invitation to Bid and/or Solicitation
- Bid Bond Forms, if applicable
- Current Work on Hand, if requested

Project Information

Estimated Bid Amount: _____ Invitation Number: _____

Obligee: _____

Obligee Address: _____

Project Title/Description: _____

Project Location (Complete Address): _____

% of Bid Guarantee Amount: 5% 10% 20% Other _____

Time to Complete: _____ Liquidated Damages: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Percentage Subbed: _____ Trades Subbed: _____

Maintenance Period: _____ Ancillary Bonds Required: _____

Payment and Performance Bond Requirement if other than 100%: _____

Does the Obligee require a specific bid bond form to be used? Yes No If yes, please provide forms.

Does the Obligee have any special requirements pertaining to the Surety company? (e.g., T-Listing, Best Rating)

I have carefully reviewed my bid specifications and bond requirements and certify that the above information is correct and accurate. I understand my responsibility to provide the Surety with the bid results, including names of bidders and bid amounts, as soon as possible after the bid opening.

Principal Signature: _____ Date: _____

Mode of Delivery: USPS Pick Up FedEx UPS Other _____